



Sameer Asif

Computer & Customer Services

CONTACT

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SKILLS

- Sales management
- Customer service
- Wordpress
- Computer Operations
- Internet Browsing
- Graphics Works

LANGUAGES

- English
- Urdu

HOBBIES

- Artificial Intelligence
- Social Media
- Games

PROFILE

I have a Strong background in computers, including web design and IT stuff . I can manages websites , Social media and work with different computer programs. I worked in customer service and sales, so I know how to talk to people, solve problems, and keep customers happy. I also have management experience, like planning tasks and working with a team. I enjoy working with others and always try to give my best. With both tech skills and people skills, I can fit in well and be helpful in any team.

PROFESSIONAL EXPERIENCE

Sales Management – Body shop Advisor

2024 – Present

- Good at talking to customers and solving their problems quickly
- Skilled in selling and meeting sales goals
- Accurate at keeping customer and vehicle records
- Organized in managing repair schedules and appointments
- Great at working with customers, technicians, and staff
- Always follow up with customers and keep them updated on their repairs
- Pay attention to details to make sure records are correct
- Keep communication smooth between all departments

Computer Institute – As a teacher

My six months of teaching at Digitech Computer Training Institute were all about helping students get good at computer programs. I teach them by practice using MS Excel, MS Word, how to make websites (Web Development), and how to do (Graphic Designing). This helped them get ready to use these skills confidently when they start working.

EDUCATION

Metric : From Rawalpindi Board 1100/819 Grade A year 2021

FSC (Pre-Engineering): Marks – 1100/603 Grade C Year (2021)

DIT (Diploma In IT): Punjab Board of Technical Education, Lahore.
Marks Obtain 1800/1598 Grade A+ Year (2023)